

Project Plan

This page describes the current plans for the project. This is a rough schedule that will allow for us to manage our time, with respect to both clients and the SE department.

For reading below, italicized items mark items that are either behind or have been planned for a later week. Items that are bolded are items that have been completed.

Tentative Schedule

Quarter 1

Week 1 (May 31 - June 6)

- *Submit request to SE System Administrator to create team account providing: team name, login-ids of each team member and faculty coach. (Planned Week 2)*
- *Inform faculty coach and project sponsor of the URL for the project website. (Planned week 4)*
- *Submit project synopsis of approximately 200 words to sponsor and faculty coach for approval. (Planned week 4)*

Week 2 (June 7 - June 13)

- **Submit request to SE System Administrator to create team account providing: team name, login-ids of each team member and faculty coach. (Done)**
- *Start project website on an se.rit.edu machine. (Undetermined)*
- *Publish, on project website, team information including approved synopsis. (Undetermined)*
- *Publish, on project website, first tracking report of time/effort worked. (Undetermined)*
- *Complete project information survey form. (Undetermined)*

Week 3 (June 14 - June 20)

- *Submit first draft of project plan for review by faculty coach and sponsor. (Planned Week 4)*
- *Document development methodology on project website. (Planned Week 4)*
- *Document product/process metrics on project website. (Planned Week 4 or 5)*
- **Deliver high level prototype of feature requests and client needs. (Done)**

Week 4 (June 21 - June 27)

- Inform faculty coach and project sponsor of the URL for the project website. (Tentative)
- Submit project synopsis of approximately 200 words to sponsor and faculty coach for approval. (Tentative)
- Start project website on an se.rit.edu machine. (Tentative)
- Publish, on project website, team information including approved synopsis. (Tentative)
- Publish, on project website, first tracking report of time/effort worked. (Tentative)
- Complete project information survey form. (Tentative)
- **Submit first draft of project plan for review by faculty coach and sponsor. (Done)**
- Document development methodology on project website. (Tentative)
- Document product/process metrics on project website. (Tentative)

Week 5 (June 28 - July 4)

- Mid-Term Peer Evaluations

Week 6 (July 5 - July 11)

- Coordinate Presentation Meeting for Week 9/10

Week 7 (July 12 - July 18)

Week 8 (July 19 - July 25)

- Draft interim presentation for week 9 or 10.
- End Sprint - June 21 to July 19 - Week 8: Deliver Functional Prototype

Week 9 (July 26 - August 1)

- Give interim presentation in week 9 or 10.

Week 10 (August 2 - August 8)

- Individual end-of-term peer evaluations.
- Interim team self-assessment.
- Project website and repository on an se.rit.edu machine up-to-date with all project artifacts, tracking reports, etc.
- Course evaluations.
- End Sprint - July 20 to August 2 - Week 10: Deliver Milestone "End of Quarter"

Week 11 (August 9 - August 15)

- Summary of reflection meeting.

Quarter 2

Week 1

- Project plan updated for second term.

Week 2

Week 3

Week 4

- Attend session on making a poster and writing the technical report.
- End Sprint - - Week 4: Beta Release Milestone "Functionally Complete"

Week 5

- Mid-term peer evaluation
- Project poster concept

Week 6

- Preliminary project poster

Week 7

- Project poster

Week 8

- Draft final presentation for week 9 or 10.
- Technical report outline

Week 9

- Give final presentation in week 9 or 10

Week 10

- Draft technical report
- Individual peer evaluations
- Team final self-assessment
- Post-Mortem Curriculum Reflection
- Project website and repository on an se.rit.edu machine up-to-date with all project artifacts, tracking reports, etc.
- Course evaluations

Week 11

- Final project artifacts
- Final technical report
- Summary of Curriculum Reflection
- Senior survey