On-line Co-op Evaluation System

Acceptance Test Plan

Version 2.0
April 7, 2005

Revision History

Revision Number	Engineer Name	Release Date	Revision Purpose
1.0	Jennifer Kotski	21 May 2004	Initial Revision
2.0	Chris Woodbury	7 April 2005	Updated for current system

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1. Introduction

1.1. Document Purpose

The purpose of this document is to describe the acceptance testing process for the On-line Co-op Evaluation System. It outlines the procedures to be followed in the testing effort.

1.2. Intended Audience

The intended audience for the acceptance test plan includes the developers responsible for testing, the faculty advisors, and other stakeholders who are responsible for approving the tests and assuring the system delivered has been adequately tested.

1.3. Objectives

The goals of acceptance testing are as follows:
- To review and accept the results of the developers' efforts
- To verify the overall quality of the system
- To verify the system that is implemented meets the functional and nonfunctional requirements as set forth by the developers in the Software Requirements Specification (SRS)
- To ensure the customer's acceptance of the system upon successfully testing it
- To test the production readiness of the system

1.4. Test Strategy

Use cases were developed as a tool in the requirements phase of development. Operational Test Scenarios will be developed based upon the use cases. An operational test scenario documents the steps for a user to follow and the responses of the system to complete a task.

To perform a test a tester follows the step-by-step instructions listed for a given test case. Tester (user) and system behavior are to be documented in the areas provided for the test case. Deviation from expected behavior indicates a defect. If a defect is found, a new defect entry is to be opened in the Defect Log. After completion of the test the tester will update the Test Report Log, indicating pass or fail for the test case and any related defects that were opened during testing.

Tests may be executed more than once, and should be after defects are reported to be fixed. The same procedure used during the original testing is to be used for retest. The Defect Log and Test Results Log must be updated to reflect the most recent test run.

1.5. Procedures

Each test case is to be performed by following the steps listed. Applicable preconditions for certain test cases are noted, and they must be completed prior to

beginning the procedure for those cases. Deviations from specified behavior on behalf of the system are to be documented as defects and added to the Defect Log.

2. Tests

2.1. Log-In

2.1.1. OCECS Representative Logs On

Step	Source	Action
1	User	Open web browser and go to http://129.21.148.2:8080/administration/servlet.html.
2	System	Display login page. Prompt for username and password.
3	User	Enter username "WrongUser" and password "WrongPass", click "Log In" button.
4	System	Display login confirmation error: "Authentication Error: Invalid username or password or you do not have permission to access this system. Please try again." Prompt for username and password again.
5	User	Enter valid DCE account username and password, click "Log In" button.
6	System	Display OCECS representative welcome page.

2.1.2. Academic Department Representative Logs On

Step	Source	Action
1	User	Open web browser and go to http://129.21.148.2:8080/departments/servlet.html.
2	System	Display login page. Prompt for username and password.
3	User	Enter username "WrongUser" and password "WrongPass", click "Log In" button.
4	System	Display login confirmation error: "Authentication Error: Invalid username or password or you do not have permission to access this system. Please try again." Prompt for username and password again.
5	User	Enter valid DCE account username and password, click "Log In" button.
6	System	Display academic department representative welcome page.

2.1.3. Employer Logs In

Step	Source	Action
1	User	Open web browser and go to http://129.21.148.2:8080/employers/servlet.html.
2	System	Display login page. Prompt for username and password.
3	User	Enter "WrongUser" for the username and "WrongPass" for the password. Click "Log In" button.

4	System	Display login confirmation error: "Authentication Error: Invalid username or password or you do not have permission to access this system. Please try again." Prompt for username and password again.
5	User	Enter valid employer username and password.
6	System	Display main page. Prompt for control number.

2.1.4. Student Logs On

Step	Source	Action
1	User	Open web browser and go to http://129.21.148.2:8080/student/servlet.html.
2	System	Display login page. Prompt for username and password.
3	User	Enter username "WrongUser" and password "WrongPass", click "Log In" button.
4	System	Display login confirmation error: "Authentication Error: Invalid username or password or you do not have permission to access this system. Please try again." Prompt for username and password again.
5	User	Enter valid DCE account username and password, click "Log In" button.
6	System	Display student overview page.

2.2. Evaluation/Work Report Status and Viewing

2.2.1. OCECS or Academic Representative Views Evaluation Status of a Student

Repeat for searches by Student First Name, Student ID, Company Name, Quarter, Department, and Evaluation Status.

Step	Source	Action
1	User	Click "Submitted/Pending Evaluations" in left-side menu
2	System	Displays View Submitted/Pending Evaluations page with search criteria textboxes for student first name, student last name, student ID, company name, academic quarter, academic department (if user has rights for multiple departments), and evaluation status. All departments and all evaluation statuses are selected by default.
3	User	Type last name of student into Student Last Name textbox. Click "Search" button.
4	System	Displays search results in list, displaying several fields for each result, including the status of the student work report and the employer evaluation, and the work report approval status.

2.2.2. OCECS or Academic Representative Views Employer Evaluation of a Student

Repeat for searches by Student First Name, Student ID, Company Name, Quarter, Department, and Evaluation Status.

Step	Source	Action
1	User	Click "Submitted/Pending Evaluations" in left-side menu
2	System	Displays View Submitted/Pending Evaluations page with search criteria textboxes for student first name, student last name, student ID, company name, academic quarter, academic department (if user has rights for multiple departments), and evaluation status. All departments and all evaluation statuses are selected by default.
3	User	Type last name of student into Student Last Name textbox. Click "Search" button.
4	System	Displays search results in list, displaying several fields for each result, including the status of the employer evaluation. If the evaluation is in-progress or has been submitted, a link to the evaluation is displayed.
5	User	Click employer evaluation link for student.
6	System	Displays non-editable employer evaluation form for student

2.2.3. OCECS or Academic Representative Views Work Report of a Student

Repeat for searches by Student First Name, Student ID, Company Name, Quarter, Department, and Evaluation Status.

Step	Source	Action
1	User	Click "Submitted/Pending Evaluations" in left-side menu
2	System	Displays View Submitted/Pending Evaluations page with search criteria textboxes for student first name, student last name, student ID, company name, academic quarter, academic department (if user has rights for multiple departments), and evaluation status. All departments and all evaluation statuses are selected by default.
3	User	Type last name of student into Student Last Name textbox. Click "Search" button.
4	System	Displays search results in list, displaying several fields for each result, including the status of the student work report. If the work report is in-progress or has been submitted, a link to the work report is displayed.
5	User	Click employer evaluation link for student.
6	System	Displays non-editable employer evaluation form for student

2.3. Reporting

2.3.1. OCECS or Academic Representative Views Employer Report

Step	Source	Action
1	User	Click "Employer Reports" under "Reports" in left-side menu
2	System	Display Create Employer Report page, with following controls for criteria: • Textbox for academic quarter • Checkbox to only show comments • Listbox for college • Listbox for academic department • Textbox for student last name • Radio buttons for student academic year • Radio buttons for student co-op number • Radio buttons for student gender

2.3.2. OCECS or Academic Representative Views Student Report

Step	Source	Action
1	User	Click "Employer Reports" under "Reports" in left-side menu
2	System	Display Create Student Report page, with following controls for criteria: • Textbox for academic quarter • Checkbox to only show comments • Listbox for college • Listbox for academic department • Textbox for student last name • Radio buttons for student academic year • Radio buttons for student co-op number • Radio buttons for student gender

2.3.3. OCECS or Academic Representative Views Student or Employer Report by Department

Extends tests 2.6.1 (OCECS or Academic Representative Views Employer Report) and 2.6.2 (OCECS or Academic Representative Views Student Report)

Step	Source	Action
3	User	Click "Search" without selecting any criteria
4	System	Redisplay the page with error messages for all the required fields
5	User	Enter "20051" in the quarter field
6	User	Select the report option "By Department" and the Department "VSEN – Software Engineering"
7	User	Select the "Gender" checkbox and select "Male"
8	User	Select the "Co-op Number" checkbox and select "1st"

Step	Source	Action
9	User	Select the "Current Year" checkbox and select "5th"
10	User	Click "Search"
11	System	Display a list of all the questions relevant to the criteria entered
12	User	Deselect the "Hours" checkbox.
13	User	Click "View Report"
14	System	Display the report for the male 5th year VSEN students that were on their first co-op in 20051 with the answers to all the questions except the Hours question.

2.3.4. OCECS or Academic Representative Views Student or Employer Report by Last Name

Extends tests 2.6.1 (OCECS or Academic Representative Views Employer Report)
and 2.6.2 (OCECS or Academic Representative Views Student Report)

Step	Source	Action
3	User	Enter "20051" in the quarter field
4	User	Select the report option "By Last Name" and enter the student last name "Volpe"
5	User	Click "Search"
6	System	Display a list of all the students with submitted evaluations from 20051 and last name Volpe
7	User	Select the student "Volpe, Dan" and click "Select Student" button.
8	System	Display a list of all the questions relevant to the criteria entered
9	User	Click "View Report"
10	System	Display the report for the student "Volpe, Dan" from 20051.

2.3.5. OCECS or Academic Representative Views Student or Employer Comment Report

Extends tests 2.6.1 (OCECS or Academic Representative Views Employer Report)
and 2.6.2 (OCECS or Academic Representative Views Student Report)

Step	Source	Action
3	User	Enter "20051" in the quarter field
4	User	Select the report option "By Department" and the Department "VSEN – Software Engineering"
5	User	Select the option "Only Show Comments"
6	User	Click "Search"
7	System	Display a list of all the questions relevant to the criteria entered
8	User	Click "View Report"
9	System	Display the comment report for all VSEN students that were on coop in 20051

2.3.6. OCECS or Academic Representative Downloads Student or Employer Report as Excel

Extends tests 2.6.1 (OCECS or Academic Representative Views Employer Report) and 2.6.2 (OCECS or Academic Representative Views Student Report)

Step	Source	Action
3	User	Bring up student or employer report
4	User	Click "View Data"
5	System	Display a row for each student in the report with the answers to all the questions.
6	User	Click "Save as Excel"
7	System	Generate an excel version of the report
8	System	Prompt the user to open, save, or cancel the file transfer
9	User	Select "save"
10	User	Choose where to save the file
11	System	Download the file to the location specified
12	User	Click "Analysis"
13	System	Displays the report analysis page for the report

2.3.7. OCECS Representative Views Student or Employer Report by College

Extends tests 2.6.1 (OCECS or Academic Representative Views Employer Report) and 2.6.2 (OCECS or Academic Representative Views Student Report)

Step	Source	Action
3	User	Enter "20051" in the quarter field
4	User	Select the report option "By College" and the College "Computing and Information Sciences"
5	User	Click "Search"
6	System	Display a list of all the questions relevant to the criteria entered
7	User	Click "View Report"
8	System	Display the report for the Computing and Information Sciences students that were on coop in 20051.

2.4. User Administration

2.4.1. OCECS Representative Adds OCECS User

Step	Source	Action
1	User	Click "Users" under Administration
2	System	Display User Management page with sections for OCECS Users and Academic Department Users

Step	Source	Action
3	User	In OCECS section, type DCE username and actual name in DCE and Name textboxes. Click "Add" button directly below DCE and Name textboxes.
4	System	Redisplay User Management screen, with new user listed in OCECS section Existing Users box. New user now has rights to log in as OCECS user.

2.4.2. OCECS Representative Removes OCECS User

Step	Source	Action
1	User	Click "Users" under Administration
2	System	Display User Management page with sections for OCECS Users and Academic Department Users
3	User	In OCECS section Existing Users box, select user for whom to remove access. Click "Remove" button.
4	System	Display dialog asking user to confirm removal of selected user.
5	User	Click "OK" button on dialog.
6	System	Redisplay User Management screen, with deleted user not listed in OCECS section Existing Users box. Deleted user no longer has rights to log in as OCECS user.

2.4.3. OCECS Representative Adds Academic Department User

Repeat with Department selection of "<All Departments>" and repeat with selection of "Check here to give user access to all departments" checkbox.

Step	Source	Action
1	User	Click "Users" under Administration
2	System	Display User Management page with sections for OCECS Users and Academic Department Users
3	User	In Academic Department section, type DCE username and actual name in respective DCE and Name textboxes; select college and department in respective College and Department drop-down boxes. Click "Add" button directly below DCE and Name textboxes.
4	System	Redisplay User Management screen, with new user listed in Academic Department section Existing Users box. New user now has access to data for indicated department.

2.4.4. OCECS Representative Removes Academic Department User

Step	Source	Action
1	User	Click "Users" under Administration

Step	Source	Action
2	System	Display User Management page with sections for OCECS Users and Academic Department Users
3	User	In Academic Department section Existing Users box, select user for whom to remove access. Click "Remove" button.
4	System	Display dialog asking user to confirm removal of selected user.
5	User	Click "OK" button on dialog.
6	System	Redisplay User Management screen, with deleted user not listed in Academic Department section Existing Users box. Deleted user no longer has access to data for indicated department.

2.4.5. OCECS Representative Removes OCECS and Academic Department User

Step	Source	Action
1	User	Click "Users" under Administration
2	System	Display User Management page with sections for OCECS Users and Academic Department Users
3	User	In Remove From All section, enter DCE username in DCE textbox. Click "Remove" button.
4	System	Display JavaScript dialog asking user to confirm removal of selected user.
5	User	Click "OK" button on dialog.
6	System	Redisplay User Management screen, with deleted user not listed in OCECS section Existing Users box or in Academic Department section Existing Users box. Deleted user no longer has access to data for indicated department and no longer has right to log in as OCECS user.

2.5. College/Department Administration

2.5.1. OCECS Representative Adds College

Step	Source	Action
1	User	Click "Colleges/Departments" under Administration
2	System	Display College/Department Management page with sections for Colleges and Departments
3	User	Type name of new college in College Name textbox and click "Add" button.
4	System	Redisplay College/Department Management page with new college in Existing Colleges box

2.5.2. OCECS Representative Removes College

Step	Source	Action

1	User	Click "Colleges/Departments" under Administration
2	System	Display College/Department Management page with sections for Colleges and Departments
3	User	Select college to be removed in Existing Colleges box and click "Remove" button
4	System	Display dialog asking user to confirm removal of selected college.
5	User	Click "OK" button on dialog.
6	System	Redisplay College/Department Management page with new college no longer in Existing Colleges box

2.5.3. OCECS Representative Adds Department

Step	Source	Action
1	User	Click "Colleges/Departments" under Administration
2	System	Display College/Department Management page with sections for Colleges and Departments
3	User	Select college new department is in from College drop-down list.
4	System	Redisplay College/Department Management page with departments in selected college shown in Existing Departments box.
5	User	Type name and code of new department in respective Department Name and Department code textboxes. Click "Add" button.
6	System	Redisplay College/Department Management page with new department in Existing Departments box

2.5.4. OCECS Representative Removes Department

Step	Source	Action
1	User	Click "Colleges/Departments" under Administration
2	System	Display College/Department Management page with sections for Colleges and Departments
3	User	Select college department to be removed is in from College drop-down list.
4	System	Redisplay College/Department Management page with departments in selected college shown in Existing Departments box.
5	User	Select department to be removed in Existing Departments. Click "Remove" button.
6	System	Display dialog asking user to confirm removal of selected department.
7	User	Click "OK" button on dialog.
8	System	Redisplay College/Department Management page with deleted department no longer in Existing Departments box

2.6. Email Administration

2.6.1. OCECS Representative Sends Student Email Notifications

Step	Source	Action
1	User	Select "Send" under Student Emails
2	System	Display Send Email Reminders Page with text about students.
3	User	Select "Email All Students"
4	System	Display List of Scheduled student emails for all student work reports that are pending.

2.6.2. OCECS Representative Sends Employer Email Notifications

Step	Source	Action
1	User	Select "Send" under Employer Emails
2	System	Display Send Email Reminders Page with text about employers.
3	User	Select "Email All Employers"
4	System	Display List of Scheduled employer emails for all employer evaluations that are pending.

2.6.3. OCECS Representative Checks Email Status

This test should come after the send tests mentioned above.

Step	Source	Action
1	User	Select "Check Status." Under Employer or Student Emails.
2	System	Display scheduled student or employer emails.

2.6.4. OCECS Representative Modifies Email Template Contents

This test case should be repeated for "Student Notification", "Student Rejection", "Employer Confirmation", and "Employer Notification" headings under Edit Email Contents.

Step	Source	Action
1	User	Select "Student Confirmation" under Edit Email Contents.
2	System	Display email template page with drop down box for department, and fields for From address, From Name, Body, and Signature, populated with default information.
3	User	Click "Generate Test Email."
4	System	Display a sample email with the information that was displayed in the boxes plus some generic information filled in like John Doe / Test Engineer.
5	User	Click "Go Back."
6	System	Display same page as #2.

7	User	Modify some of the fields, like body and from name, and click "Generate Test Email".
8	System	Display a sample email that is like the one in #4, but also contains the changes that were modified.
9	User	Click "Go Back."
10	System	Display same page as #2, but the modifications that were made should all show up.
11	User	Click "Reset Fields".
12	System	Display same page as #2, the modifications that were made in #7 should be replaced by the original data.
13	User	Choose a department from the Department drop down, and modify some of the fields, then click "Generate Test Email".
14	System	Display a sample email with the modifications that were just made.
15	User	Click "Save Email Template"
16	System	Display a confirmation that this email template was saved.
17	User	Select "Student Confirmation" under Edit Email Contents (same as #1)
18	System	Shows page from #2, no modifications should be there because Department should be Default.
19	User	Choose the department chosen in 13.
20	System	Shows page from #2, however, modifications that were saved should be showed here.

2.6.5. OCECS or Academic Department Representative Views Email Template Contents

This test case should be repeated for "Student Notification", "Student Rejection", headings under View Email Contents.

Step	Source	Action
1	User	Select "Student Confirmation" under View Email Contents
2	System	Display Sample email page with some test information inserted (Dear John Doe, .. Test Engineer, 20034 Quarter..)

2.7. Form Management

2.7.1. OCECS Representative Adds a New Form

Step	Source	Action
1	User	Once logged in, click the Student Forms link on the navigation bar.
2	System	Display the student forms page
3	User	On the bottom, enter "The Test Form" as the form name and click Add to create a blank form.
4	System	System should reload the page and new "The Test Form" should appear in the list of forms.

2.7.2. OCECS Representative Assigns Form to Department

Step	Source	Action
1	User	Once logged in, click the Student Forms link on the navigation bar.
2	System	Display the student forms page
3	User	Select "Applied Science and Technology" from the Colleges list, then pick IEME from the department list. Enter 20034 for the quarter and click update.
4	System	Display "none" indicating that there is no form for that department for that quarter.
5	User	Click on the form titled "The Test Form" in the list and click the Set Form button.
6	System	Update the page to display that this department is now using that form for this quarter.

2.7.3. OCECS Representative Initializes Quarter

Step	Source	Action
1	User	Once logged in, click the Student Forms link on the navigation bar.
2	System	Display the student forms page
3	User	At the top, enter a quarter "20052" and click initialize quarter
4	System	The system will now let forms be added for that quarter.

2.7.4. OCECS Representative Adds a Question to a Form

Step	Source	Action
1	User	From the Student Forms page, select the "The Test Form" form and click Edit Form.
2	System	The form should open in editing mode.
3	User	Select a question type, double likart, enter the Question Name "Test Question" and the Question Text "This is a question?". Since there are no groups yet, enter "Test Group" for the group name and "Group text" as the group text. Click Add question.
4	System	The form should be updated with the new question displayed.
5	User	Repeat for each question type, using a different Question Name and Question Text for each question.
6	System	The form should update with the new questions added.

2.7.5. OCECS Representative Edits a Question on a Form

Step	Source	Action

Step	Source	Action
1	User	From the previous form editing page, select the text of a question and change it in the textbox then click Apply Changes.
2	System	The form should update to reflect the changed text.
3	User	Edit two question's text and then click Apply Changes.
4	System	The form should update to reflect both changed texts.
5	User	Check the required checkbox and click Apply Changes
6	System	The form should update to reflect that the question is now required
7	User	Uncheck the required checkbox and click Apply Changes
8	System	The form should update to reflect that the question is not required anymore

2.7.6. OCECS Representative Deletes a Question from a Form

Step	Source	Action
1	User	From the previous form editing page, select a question and click the delete checkbox. Then click Delete Questions.
2	System	The system will remove those questions and then updated to show that they are no longer present.
3	User	Select two questions and select the delete checkbox, then click Delete Questions.
4	System	The system will remove all selected questions and update the page to show that they are no longer present.

2.7.7. OCECS Representative Views a Form for Editing

Step	Source	Action
1	User	Once logged in, click the Student Forms link on the navigation bar.
2	System	Display the student forms page
3	User	Select a form from the list and click View Form.
4	System	The form should be displayed as the student filling it out would see it.

2.8. Academic Department Functionality

2.8.1. Academic Department Representative Accepts Student Work Report

Step	Source	Action
1	User	Bring up pending work report for student
2	User	Click "Accept Form" button
3	System	Set form accept status to accepted, Display accept confirmation page.

2.8.2. Academic Department Representative Rejects Student Work Report

Step	Source	Action
1	User	Bring up pending work report for student
2	User	Click "Reject Form" button
3	System	Display Edit Work Report Rejection Email page will all departments currently logged in user has access to in the drop down box
4	User	Select a department from the dropdown box such as "VSEN"
5	System	The page refreshes with the template for the selected department or the default template if there is none
6	User	Delete the text in the "From Name" text box
7	User	Click "Reset Fields" button
8	System	Refresh the page, removing the modifications to the From Name field
9	User	Enter "You must redo your form" in the Body field
10	User	Click the "Generate Test Email" button
11	System	Display the generated email page with the full email message and modified body.
12	User	Click the "Go Back" button
13	System	Display the Display Edit Work Report Rejection Email page with the default templates and no modifications to the message
14	User	Click the "Generate Test Email" button
15	System	Display the generated email page
16	User	Click the "Send Email and Reject Work Report" button
17	System	Set the work report accept status to rejected and display the rejection confirmation page

2.9. Employer Functionality

2.9.1. Employer Submits Pending Evaluation

Step	Source	Action
1	User	Enter invalid control number. (Eg. 9999). Click on "Submit" button.
2	System	Attempt to validate control number. Display error message, "The control number you specified is invalid." Prompt for control number.
3	User	Enter valid control number. Click on "Submit" button.
4	System	Validate control number. Display blank evaluation.
5	User	Answer all of the questions with valid responses. Click on "Submit Evaluation" button.
6	System	Validate and submit evaluation. Display confirmation page with printable submitted evaluation.
7	User	Print the page or view a print preview. Verify that the printed evaluation is formatted correctly.

2.9.2. Employer Saves Evaluation

(Extends Submit Pending Evaluation)

Step	Source	Action
5	User	Answer some of the questions with valid responses, leaving some blank or partially completed. Click on "Save Evaluation For Later" button.
6	System	Save partially completed form. Display page confirming save.

2.9.3. Employer Verifies Evaluation Validation

(Extends Submit Pending Evaluation)

Step	Source	Action
5	User	Answer some of the questions with valid responses, and others with invalid responses. Click on the "Submit Evaluation" button.
6	System	Attempt to validate the evaluation. Display the form with any incorrect responses highlighted and explanations for the errors given.
7	User	Wherever an incorrect response has been highlighted, validate that it is indeed an incorrect response and then change it to a valid response. Click on the "Submit Evaluation" button.
8	System	Validate the form. Display confirmation page with printable submitted evaluation.

2.9.4. Employer Edits Saved Evaluation

Step	Source	Action
1	User	Enter control number for a saved evaluation.
2	System	Display the form with any saved responses filled in.
3	User	Edit any responses and either save or submit the form. (See *Submit Pending Evaluation* or *Save Evaluation*)

2.10. Student Functionality

2.10.1. Student Submits Pending Work Report

Step	Source	Action
1	User	Click on either "You have # form(s) to complete" link or "Work Report Pending" link.
2	System	Display blank form. If all of the questions on the form are required, display "All of the questions on this form are required" message at top; otherwise, display "(required)" next to every question that is required.
3	User	Answer all of the questions with valid responses. Click on "Submit Evaluation" button.

Step	Source	Action
4	System	Validate and submit work report. Display confirmation page with printable submitted work report.
5	User	Print the page or view a print preview. Verify that the printed work report is formatted correctly.

2.10.2.   Student Saves Work Report

(Extends Submit Pending Work Report)

Step	Source	Action
3	User	Answer some of the questions with valid responses, leaving some blank or partially completed. Click on "Save Evaluation For Later" button.
4	System	Save partially completed form. Display page confirming save.

2.10.3.   Student Verifies Work Report Validation

(Extends Submit Pending Work Report)

Step	Source	Action
3	User	Answer some of the questions with valid responses, and others with invalid responses. Click on the "Submit Evaluation" button.
4	System	Attempt to validate the work report. Display the form with any incorrect responses highlighted and explanations for the errors given.
5	User	Wherever an incorrect response has been highlighted, validate that it is indeed an incorrect response and then change it to a valid response. Click on the "Submit Evaluation" button.
6	System	Validate the form. Display confirmation page with printable submitted work report.

2.10.4.   Student Edits Saved Work Report

Step	Source	Action
1	User	On student overview page, click on "In Progress – Saved 4/3/05" link. (Date will be different depending on when the form was saved.)
2	System	Display the form with any saved responses filled in.
3	User	Edit any responses and either save or submit the form. (See *Submit Pending Work Report* or *Save Work Report*.)

2.10.5.   Student Views Submitted Student Work Report

Step	Source	Action
1	User	Click on "Submitted 4/3/05" link under Work Report header. (Date will be different depending on when the form was submitted.)
2	System	Display the submitted work report in a non-editable form.

Step	Source	Action
3	User	Verify that the responses indicated on the form are correct. Print the form or view the print preview. Verify that the printed work report is formatted correctly.

2.10.6.   Student Views Submitted Employer Evaluation

Step	Source	Action
1	User	Click on "Submitted 4/3/05" link under the Employer Eval header. (Date will be different depending on when the form was submitted.)
2	System	Display the submitted employer evaluation in a non-editable form.
3	User	Verify that the responses indicated on the form are correct. Print the form or view the print preview. Verify that the printed work report is formatted correctly.

2.10.7.   Student Views Saved Employer Evaluation

Step	Source	Action
1	User	Click on "In Progress - Saved 4/3/05" link under the "Employer Eval" header. (Date will be different depending on when the form was submitted.)
2	System	Display the saved employer evaluation in a non-editable form.
3	User	Verify that the responses indicated on the form are correct. Print the form or view the print preview. Verify that the printed work report is formatted correctly.