Meeting Agenda for Tuesday Sponsor Meeting - 4/21/2015

Project: Disaster Tracker

Start Time: 5:00pm

End Time: 5:30pm

Time Keeper: Jhossue Jimenez

Scribe: Jhossue Jimenez

Facilitator: Jacob Peterson

Location: 70-1665(Team Rooms) / Google Hangout

Participants: Jacob Peterson, Nsama Chipalo, Jhossue Jimenez, Samuel Malachowsky, Christopher Serafin, Sharon Malfesi

Meeting Purpose: Weekly Tuesday sponsor meeting where the team gives an update on the project, updated documents, and any other items that need attention.

Agenda:

1. Project Updates
   a. Final Sprint Review
      i. Bug fixes
   b. Code Freeze
   c. Project Poster
2. Project Handoff
   a. Readme of steps to get server up and running
3. Questions
   a. Is Chris getting more emails about Linode usage? If so, we'll increase the threshold.