

Project: Disaster Tracker

Start Time: 5:00pm

End Time: 7:45pm

Time Keeper: Jhossue Jimenez

Scribe: Jhossue Jimenez

Facilitator: Brandon Cole

Location: 70-1665(Team Rooms) / Google Hangout

Participants: Brandon Cole, Jake Peterson, Aaron Damrau, Nsama Chipalo, Jhossue Jimenez, Samuel Malachowsky, Christopher Serafin, Sharon Malfesi

Meeting Purpose: Weekly meeting with the sponsors were updates on the project are given.

Agenda:

1. Project Updates
 - a. Code Freeze
 - i. Last bug squashed - UGC counties
 1. Team is officially now in code freeze.
 2. Trello is inactive.
 3. Project is in a hand-off state.
 - b. Increased threshold on Linode
 - i. Chris has gotten a few emails still, but less now.
2. Final Presentation - attendance?
 - a. Chris will try to make.
 - b. Sharon will contacted regarding this as well.
3. Project Status Moving Forward?
 - a. At the moment, nothing immediate is planned.
 - b. Perhaps it'll be used later in the future.
 - i. Can be used as a useful tool for the customers, but due to the amount of projects Datto is working on, it'll be hard to put people on it.
4. Questions
5. Final Presentation
 - a. Discussion with coach.
 - i. Project Context should be a slide/about a minute.

- ii. If sponsors show up, more effort on the sponsor slide, a thank you.
 - iii. Solution: Live or Recorded?
 - 1. Have a video available, in an event of a live demo failing/not possible. Both web and mobile app. Perhaps the site live, and mobile recorded.
 - 2. For the site, even if its green live, have a screenshot of another time when the map has reflected higher risk.
 - iv. For future work: Look into things like expandability and how its configurable etc that its possible. Make it known things can be done, rather than just: "No, no plans at the moment"
 - v. Demo should be no more than a third of the presentation.
 - vi. **Make sure we practice/correct any "umm, uh" etc. We cannot go over the time. We will get cut-off.**
 - vii.
6. Final Reflection Meeting