

Week 8 - Tuesday  
Sponsor Meeting  
Sprint 9  
Start: 5:00pm  
End: 6:45pm

#### Agenda

1. ~~Review Risks Document~~
2. ~~UI Deliverables (Demos)~~
  - a. ~~Website - <http://disastertracker.tk/>~~
  - b. ~~Mobile App~~
3. ~~Plans moving forward~~
4. ~~Questions~~
  - a. ~~Data dump of device locations?~~
  - b. ~~Performance requirements?~~

#### **\*Could Not Meet with Sponsors**

- **Chris on vacation.**
  - **Sharon could not make it.**
  - **Proposed to reschedule for Thursday. Otherwise, we will meet again the Tuesday we come back.**
5. Midterm Evaluation
  6. Reviewed Deliverable with Professor
    - a. Suggested to think about making more realistic data if we cannot get the data dump from datto.
    - b. Start thinking about the final presentation.
    - c. Regarding the demo for the presentation; do it live if we have a good data set.
    - d. Agendas should have:
      - i. Have the 5 Ws
        1. Who, what, when, where, why, how.
        2. Consider a template - look them up online.
        3. Main Roles: Facilitator and Scribe.

4. Keep root-cause analysis in mind (we already do more or less during retrospectives)
5. Keep acceptance testing in mind - often its based on the strength of the individual for scrum; so its a bit hard to properly do it.