I. Introductory Information

A. Date: Monday, March 14, 2005
   Time: 4:00PM – 5:25 PM
   Place: SE Team Room

B. Attendees
   Kristy Rozanski  Kristina.Rozanski@gmail.com
   Tim Lund        tim.lund@mail.rit.edu
   Dave Kerstanski djk9149@rit.edu
   Jessica Linendoll jal9955@rit.edu
   Dan Lovette     dwl2239@rit.edu

C. Meeting Objective
   The objective of the meeting is to create the weekly status report and develop a comprehensive set of test cases for iteration 3.

D. Member Roles
   Leader: Kristy
   Recorder: Jessica

II. Discussion & Decision Making Outcomes

A. Release Executable Problem
   Discussion Leader: Dan
   Time: 15 min

   There is a problem with 2003 when you are interacting with the DLL. This is fixed in 2005 beta. (This does not help us!) Research will continue in this area. We need to find a work around.

B. Status Report
   Discussion Leader: Kristy
   Time: 10 min

   Refer to the weekly status report.

C. Test Cases
   Discussion Leader: Dan
Time: 1 ½ hour

Dan will compile the list of test cases and team will discuss this next Monday.

III. Action Items

**A. Post Status Report on Web**
People Responsible: Kristy
Completion Date: 3/15

Additional notes on action item:

**B. Design Document**
People Responsible: All
Completion Date: Wednesday 3/16

Additional notes on action item:

Each person has area to write up and give to Jess by Wednesday

Design Assumption – the order of circuits are important!!!! Do not reorder circuits.

Dave – update DXF Lib
Kristy – Will do the book diagram

**C. Update Gantt Chart**
People Responsible: Kristy
Completion Date: Monday 3/14

Additional notes on action item:

Make changes with new release dates and integration dates.

**D. Update SRS document**
People Responsible: Tim
Completion Date: Wednesday 3/16

Additional notes on action item:

Kristy emailed questions to ALSTOM, Tim will update SRS based on answers.

**E. Update Test Plan document**
People Responsible: Dan
Completion Date: Week 2

Additional notes on action item: