I. Introductory Information

A. Date: Monday, April 18, 2005
   Time: 4:15 PM – 5:35 PM
   Place: SE Team Room

B. Attendees
Kristy Rozanski  Kristina.Rozanski@gmail.com
Jessica Linendoll  Jessica.Linendoll@gmail.com
Tim Lund  tim.lund@mail.rit.edu
Dave Kerstanski  djk9149@rit.edu
Dan Lovette  dwl2239@rit.edu

C. Meeting Objective
The objective of the meeting is to discuss status and task estimates for iteration 4.

D. Member Roles
Leader: Kristy
Recorder: Jess

II. Discussion & Decision Making Outcomes

A. Status Report
   Discussion Leader: Kristy
   Time: 15 min

Refer to the weekly status report on the team website.

B. Iteration 3
   Discussion Leader: Dave
   Time: 15 min

Open bugs –
   - went through defect report and discussed all open and deferred defects

C. Iteration 4
   Discussion Leader: Tim
   Time: 1 hour

Tasks, estimates, requirements…
NO BREAK! – this week is a week to fix all bugs!
This is stuff we need to think about this week:

- Text
  - centering
  - DXFtext
  - AT Def
  - Font (ask Alstom)
  - alignment
- Variable name
  - Choose a limit to the variable length
  - Algorithm to space stuff
- Connector Symbol Line-up
  - Alstom – fix library
- Filling in timer equations
- Page numbering for reference pages
  - Page numbering
  - Usable area
  - Should be placed in columns
- MultiVar Coils
  - how will new lines be handled

- SRS will be updated for iteration 4 by Wednesday and be sent to ALSTOM on Wednesday 4/20

**D. Design & Code Update**
Discussion Leader: Jess
Time: 5 min

Joe says to email him the design document. He will not be able to make the Wednesday meeting.

**E. Next Meeting**
Discussion Leader: Kristy
Time: 5 min

Monday 4/25 – Meeting w/ Alstom

**III. Action Items**

**A. Post Status Report on Web**
People Responsible: Kristy
Completion Date: 4/19

Additional notes on action item:
B. Fix Bugs
People Responsible: All
Completion Date: Sunday

Additional notes on action item:

C. SRS v1.0
People Responsible: Tim
Completion Date: Wednesday 4/20

Additional notes on action item:

D. Outline of Project Poster
People Responsible: Kristy & Jess
Completion Date: Friday 4/22

Additional notes on action item:

E. Outline of Conference Paper
People Responsible: Tim
Completion Date: Friday 4/29

Additional notes on action item: