

4-Up week - 6/15

<p>Progress:</p> <ul style="list-style-type: none"> • We have narrowed the possibility on which methodology we are going to use. • We have scheduled an appointment with Kurt on Tuesday. • We have scheduled an appointment with the senior project team on Thursday. • We have gathered a good majority of requirements from our sponsor. • We made a feature priority list. 	<p>This Week</p> <ul style="list-style-type: none"> • Seeing Kurt on Tuesday for questions on deployment. • Further brainstorming on environment and approach on project • Final consensus on methodology • See senior project team on thursday 																											
<p>Risks and Metrics - log our work. Ex: documentation</p> <table border="1" data-bbox="191 846 764 1036"> <thead> <tr> <th>Risk</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Kurt not available</td> <td>RE is 1 week</td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <table border="1" data-bbox="191 1068 764 1258"> <thead> <tr> <th>Metric</th> <th>This Week</th> <th>Last Week</th> </tr> </thead> <tbody> <tr> <td>Documents</td> <td>1 hr</td> <td>2 hr</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Risk	Notes	Kurt not available	RE is 1 week			Metric	This Week	Last Week	Documents	1 hr	2 hr				<p>Actions and Decisions</p> <table border="1" data-bbox="804 813 1377 1263"> <thead> <tr> <th>Item</th> <th>Assigned To</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Meet with Kurt</td> <td>whole Team</td> <td> </td> </tr> <tr> <td>Decide methodology</td> <td>Whole team</td> <td> </td> </tr> <tr> <td>Consult notes into documents</td> <td>Whole team</td> <td>Requirement documents</td> </tr> </tbody> </table>	Item	Assigned To	Notes	Meet with Kurt	whole Team		Decide methodology	Whole team		Consult notes into documents	Whole team	Requirement documents
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