| **Minutes of Meeting** |
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| **Project:** Facets |
| **Location:**  | **Date: 6/13/2010** | **Time:**  |
| **Attendees:** 1. Ryan Chadwick
2. Bryan Sullyvan
3. Robert VanTyne
4. Mark Gatesman
5. Victor Calderon
6. Arnold King
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Virtual Server Info:
team6g.se.rit.edu
user: root
password: jir8Lesh

Brainstorming Process

User:

1.      Log in

2.      Choose Session

3.      Idea Generation

                  a. Add new ideas
                  b. View current ideas

4.      Voting

5.      View Vote Results

Moderator:

1.      Log in

2.      Create session or join session

3.      Idea Generation

                  a. Disallow new idea being generated

4.      Grouping

                  a. Disallow or undo grouping

5.      Voting

            a. Voting options

            b. End Voting

6.      View Vote Results

**Questions for Brain Storming requirements:**
Grouping is only for the moderator correct?
    - Only moderator can do grouping - software can propose items that match to assist.
For multiple instances of the same idea, should this be shown or not before voting?
    - Voters are not aware of the multiplicity, but moderator is.  Groups show up as a normal idea during voting.
What if an idea needs to be explained - how do you figure out who made the idea?
    - User can edit their own ideas.
Distinguish your ideas from everyone else's ideas?
    - During creation ideas can be distinguished, but not during voting.
Should there be a max limit on idea size?  What to do if they go over the limit?
    - Driven by user testing.

Box to count unviewed ideas in the bottom corner for when there are thousands of ideas?
    - Yes - paging would also be useful.  Option to have autoscrolling (and thus no unviewed count) or not.
How many ideas will be generated on average?
     - Groups of 30 would have a few hundred.
Is a list a good way to view all the ideas?
     - Yes.
How many per screen / minimum size. Various display settings will be needed.
    - Zoom in/zoom out (change text size) easily would be useful.
How does grouping work with scaling?
    - Open to ideas...
Should you be able to import other sessions into the current session?
    - Nice to have, but should focus on other things first.
Was is the secure session option do?
     - Open to the public or users with guest privileges or higher on the project the brainstorming session is associated.
Can the moderator limit the number of ideas a user can generate?
    - Both per person and/or as group.
Should everyone see how much time is left in the current session?
    - Yes.
Should time limits apply to the entire session, or just parts (such as idea generation)?..
     - Add options to apply time limits to parts of brainstorming / other Facets.