**Agenda**

1. Bring Tom up to speed
2. Questions:
   1. What is the specific demographic information that we need to collect?
   2. Is there a general format for questions that she would have for each exhibit?
3. Answers to our action items
   1. Limiting user interaction

**Meeting Notes**

1. Kiosk seems to be the direction to go (Web based), so focus on Tablet Kiosk/Desktop instead of mobile phone.
2. Native Apps? - May give more security/ run only the app on startup. No difference for user.
3. she says rating the exhibits is beneficial but **collecting demographic information is the main goal**
   1. This is targeted toward finding more volunteers rather than about rating exhibits
4. Think about configurable content.
   1. What if there is a new exhibit? can a non-techy come in there and modify it?
5. Are there going to be questions per exhibit or 1 overall survey?
   1. **We’re going to have to ask them about this**, but probably museum wide rather than per exhibit
6. He is going to visit the site to see what kind of equipment they have. network architecture
7. Tablet is going to be our answer, probably android, touch screen is acceptable
   1. they have windows 7 server. he needs to find out what we can host on that.
   2. How is the network going to happen?
      1. He is going to find out about that with the visit to the site.

**Actions**

Ask Donna:

1. Find out about networking at the museum
   1. How are we going to send out reports without internet? Do we export info to a file and then put them on a flash drive?
   2. Is there a wireless network?
      1. If so does it require a password? or is it publicly accessible
      2. Is setting up private subnets possible?
2. Is it required that this work on mobile phones *and* tablets or *just* tablets (tablets as in devices set up as kiosks)
   1. Main point here is that working with mobile phones requires people to connect to the network, pre set up kiosks let us set them up
3. What is the exact demographic information that we need to collect.
   1. Will there be kiosks at each exhibit with potentially different questions, and a kiosk at the front desk for general visitor information? Or will there only be one kiosk at the front desk for the entire museum?
4. Is there a different survey per exhibit or one survey that is museum wide for mostly demographic information
5. How configurable must the survey(s) be?
6. How do you want to view the data? CSV? Through the web app (pretty graphs)?